Meeting called to order at 9:35am in the Multi-Purpose Room by President Jenn Padilla.

Board Members Present: President Jenn Padilla, VP Nadine Toplolski, Secretary Nancy Hintze, Principal Chris Moretti

Board Members Absent: Treasurer Monika Wieleba, Lead Teacher Jenna Connors

Members Present: 7 members; see attached sign-in sheet.

Welcome & Introduction

Approval of the Minutes
Nancy Hintze motions to approve the general meeting minutes of June 12, 2018, as presented. Laura Brennan seconds. All in favor. Motion passes.

Principal's Report: Chris Moretti

School Opening News

● Smooth opening for Hawley’s 311 kids with the heat being the only issue. To answer parent inquiries about window AC units: the wiring in the building can’t handle them. Moretti is looking into options for air conditioning the Multi-Purpose Room since it can accommodate 3 classrooms at once and house indoor recess.

● Moretti answered a parent inquiry about delayed openings/early releases. Such days do count as full days in satisfying the state required number of days attended per year.

● Drill Week went well; Moretti expects the district will continue forward with the new practice.

● Open House feedback has been positive.

● The newer section of the building received a new roof over the summer. Prior to the fix a lot of water was getting into the main office and library especially.

● The PTA-gifted basketball hoops have been ordered; the donation money is at central office. As soon as the equipment arrives, it will be installed next to the existing hoops at the blacktop.

Volunteer Waivers and Forms

● Three main forms: bus waiver, new walker, volunteer. Completed forms may be sent to school via student folders or dropped off at Central Office.

● Bus Waiver Form: Allows students K-4 to be let off bus without an adult present.

● New Walker Form: Hawley walkers gather in the library where they are checked off a list by the security guard before being released to walk. Hawley walkers meeting walkers from Reed wait in the lobby where they are checked off a list by the security guard before being released to walk. Reed walkers depart the shuttle buses and check in with Hawley staff before walking.
President’s Report: Jenn Padilla

Open Vice President Position

- Anyone interested in helping to oversee some of the committees that execute the fun events sponsored by the PTA is invited to reach out to any board member or email hawleypta@gmail.com for details. Committees are already in place.

Membership

- 108 families and 41 staff have enrolled to date.
- Individuals must be a member of the PTA to run a committee, volunteer at events, and vote. Everyone, member or not, is welcome to attend all PTA meetings and events.
- All family and staff members will be entered into a drawing for a free Kindle at the Sundae Social on 9/24.

Morning & Evening General Meetings

- PTA Board is offering general meetings at different times this year to allow for working parents to participate if they choose and to discover which times work best for the Hawley community.
- Evening meetings will be a combination of PTA news and school-sponsored topic discussions. Moretti will solicit suggestions for topic discussion in his newsletter.
- Next meeting will be held mid-November in the evening with a discussion topic of School Safety and Security.

Survey to Families

- Padilla will distribute a short PTA survey in the next month to solicit basic information from families in order to provide fulfilling, fun and meaningful PTA events.

School of Excellence Renewal

- Hawley School is the only school in the district to hold this designation, the National PTA’s highest award.
- The renewal process includes issuing a survey, formulating a plan to improve in one of six key areas, and issuing a second survey.
- Padilla apologizes for a heavy survey year but each one is valuable in its own way.

Monster Mash Fundraiser

- Event is being held at Reed on a Friday night. Early flyer went out so people can save the date and to assist committee in planning appropriate number of auction items.
- $25 donation to attend. PTA has a hardship fund to help all families who want to attend. Contact Jenn Padilla. Families can come and go and do not need to be present at close of auction to win silent auction items. Music DJ will show us all the new dance moves.
- Kristen Bonacci and Daisha Lahey are chairing the event and still forming committees. Volunteers are needed for planning, event execution (set up, break down), auction item and basket assembly, etc. Email hawleypta@gmail.com to get involved.
Hawley School PTA

General Board Meeting Minutes
9/21/18 9:30AM ● Hawley School Multi-Purpose Room

Scholastic Dollars

● From the Book Fairs the PTA runs every year, we receive a portion of proceeds in a cash payment and we receive Scholastic Dollars that can be used to purchase items from Scholastic. Typically we use those dollars to “purchase” books during the Book Fair for classrooms, the library, and students with hardships.

● $703 of our Scholastic Dollars expire on October 1, before our book fair, and the date cannot be extended.

● Padilla suggested:
  1. Purchase and donate as an auction item to Monster Mash Fundraiser: Star Wars BB8 Droid with 9 Star Wars books ($199). with 9 Star Wars books.
  2. Work with Language Art Consultant Kathy Vitarelli and Librarian Erika Carlson to bolster Literacy Library with school bound books (~$500)
  3. Purchase a document camera for one of the classes that do not yet have one (~$500).

● Moretti clarified that document cameras are updated overhead projectors that project any document/item placed underneath it up onto the smart board.  Art and music rooms and the 3 Kindergarten classrooms are without.

● After discussion, Padilla will use the Scholastic Dollars for suggestions 1 and 2.

Father’s Club: Aaron Cox

● 4th year of Father’s Club which was started to get more father involved.

● All activities and meetings are open to everyone.

● Next meeting is Thursday 9/27, 7-8pm in the library.

● Activities planned for the year include Pumpkin Carving, Building Night, Sound Tigers Hockey Game, Car Wash, BBQ/Kickball Game for Hawley families.

Vice President’s Report: Nadine Topolski

Hawleywear Program

● New Vendor is Newtown Apparel.  First order closes today.

● May tweak a few items (possibly adding golf shirts) for the next ordering window.

Picture Day Retakes: November 13th.

Fall Family Movie Night: Incredible 2 on November 9th.

Treasurer’s Report: Nancy Hintze on behalf of Monika Wieleba

● See attached reports.

● One data entry error attributing breakfast cart receipts to staff meals will be fixed.

● Note Garden Club receipts and donations are from last school year.

● Hintze highly encouraged all to submit financials before year end.
Public Participation

Meeting officially adjourned at 10:31am by President Jenn Padilla.

Minutes:

Approved as presented: ________________________________     Date: ________________________

Approved as corrected: _________________________________     Date: ________________________

_____________________________________________________

Secretary (signature)